

## UNIFORMS and GROOMING

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The administration reserves the right to determine if the student meets the standards of the school regarding dress and grooming during the school day and at school events. In general, clothing and personal grooming should be such as to suggest the serious minded Christian student. Students should wear the school uniform properly and proudly at all times.

**All uniform items (except shoes, jackets, cardigans) are to be purchased through *Caplans*. *Caplans* does carry shoes and cardigan sweaters that are approved for wear at school.**

### Female Students

**Shoes:** Shoes must be the correct style, brand, and **dark-brown** color (no suede). No moccasins or ballet-type shoes allowed. Shoes must be graffiti-free. Socks are required at all times. Shoes require brown shoelaces and must be tied at all times.

**Socks:** Socks, hose, or tights should be solid navy blue, dark forest green, or white **without emblems or name-brand insignia**. The hose or tights must be undefiled. Socks must be crew length or higher. The only ankle sock allowed is the “Menard” ankle sock, available at *Caplans*. All socks must be clearly visible above the shoe at all times.

**Skirt:** Uniform plaid skirt purchased from *Caplans*. The skirt length is to be no shorter than two inches from the back of the knee. The school administration strongly recommends that the skirt is knee length. Due to student growth patterns, skirts should be checked throughout the year.

**Skort:** Uniform plaid skort in styles purchased from *Caplans*. The skort length is to be no shorter than three inches from the back of the knee. Due to student growth patterns, skorts should be checked throughout the year.

**Shirt (High School):** White, oxford cloth, button-down collar, short or long sleeve (no emblem or monogram), purchased only from *Caplans*. Shirts must be tucked in; all buttons except top button must be buttoned. All undergarments must be solid white with no writing or graphics.

**Shirt (Junior High):** Yellow, oxford cloth, button-down collar, short or long sleeve (no emblem or monogram), purchased only from *Caplans*. Shirts must be tucked in; all buttons except the top button must be buttoned. All undergarments must be solid white with no writing or graphics.

**Sweaters:** Navy blue or forest green sweaters or sweater vests purchased only from *Caplans*. Navy blue cardigan sweaters (long/full sleeve, non-mesh, button front, no pockets) are permitted. ***Monogramming is not permitted.***

**Sweatshirts:** Only forest green sweatshirts with the Holy Savior Menard crest purchased from *Caplans* are allowed. Athletic sweatshirts from *Impact* must be forest green and approved by administration. No hoodies.

**Jackets:** Only Holy Savior Menard letter jackets or Menard jackets purchased from *Impact* are allowed to be worn in the building between arrival and dismissal. Sports jackets must be forest green and approved by administration. No other color will be approved. No emblem or name brand can be visible.

**Hair:** Hair is to be kept neat, clean, and combed. **No extreme hairstyles or hair color is allowed.** Hair must be of only moderate height and thickness in front, back, top, and sides. Carving into natural hairline is not acceptable.

**Jewelry:** No rings, studs, or pins are to be worn on the body; however, a single earring worn in each earlobe is permitted, and finger rings are permitted. No other jewelry is permitted with the exception of a single piece of religious jewelry.

**PE Uniform:** PE uniforms must be purchased from the physical education teacher. Tennis shoes (no specific type) are necessary. Holy Savior Menard gym bags are available for purchase at Cenla Sports.

### Male Students

**Shoes:** Shoes must be the correct style, brand, and **dark-brown** color (no suede). Shoes should be graffiti-free. No boots or moccasins allowed. Socks are required at all times. Shoes must be worn properly, with brown shoelaces required and tied at all times.

**Socks:** Solid **dark brown, khaki or white socks without emblems or name-brand insignia.** Socks must be crew length or higher. The only ankle sock allowed is the “Menard” ankle sock, available at *Caplans*. All socks must be clearly visible above the shoe at all times.

**Pants:** Only the classic fit, uniform khaki pants from *Caplans* are allowed. Pants must be worn properly on the waist with a solid brown belt. Pants must be unfiled. Pants must have the correct insignia from *Caplans*.

**Walking Shorts:** Only the classic fit, uniform khaki shorts from *Caplans* are allowed. Shorts must be worn properly on the waist and an appropriate length with a solid brown belt. Shorts may be worn only during the first and fourth nine weeks. Shorts must be unfiled. Shorts must have the correct insignia from *Caplans*.

**Belts:** Belts must be dark brown without ornamentation and must be worn at all times. No large buckles allowed.

**Shirt (High School):** (1) First and fourth nine weeks—yellow golf shirt with school crest purchased from *Caplans*. Shirt must be tucked in with all buttons, except the top button, buttoned at all times. (2) Second and third nine weeks—white, oxford cloth, button-down collar, short or long sleeve (no emblem or monogram), purchased from *Caplans*, which must be worn with a school tie. Shirts must be tucked in and all buttons buttoned at all times. Undershirts must be solid white with no writing or graphics.

**Shirt (Junior High):** Hunter green golf shirt with white school crest purchased from *Caplans*. Shirts must be tucked in with all buttons, except the top button, buttoned at all times. Undershirt must be solid white with no writing or graphics.

**Tie:** The school tie, properly tied, is required with the white oxford shirt. The tie must be purchased from *Caplans*. If worn with a sweater or sweater vest, the tie must be worn under the sweater.

**Sweaters:** Only navy blue or forest green sweaters or sweater vests purchased only from *Caplans* are allowed. ***Monogramming is not permitted.***

**Sweatshirts:** Only forest green sweatshirts with the Holy Savior Menard crest purchased from *Caplans* are allowed. Athletic sweatshirts from *Impact* must be forest green and approved by administration. No hoodies.

**Jackets:** Only Holy Savior Menard letter jackets or Menard jackets purchased from *Impact* are allowed to be worn in the building between arrival and dismissal. Sports jackets must be forest green and approved by administration. No other color will be approved. No emblem or name brand can be visible.

**Hair:** Hair is to be kept neat, clean, and cut above the eyebrows when pulled forward, above ears, and off the collar. **No extreme hairstyles or hair color is allowed.** Shaven heads, shaving or carving into the natural hairline or eyebrows are not acceptable. Dyed, bleached, or tinted hair is not allowed. A student's hair may not be twisted or worn in a fashion of a twist or dreadlock. Sideburns must be trimmed and may not extend below the bottom of the ear lobe. *If hair is deemed in violation, students will be sent home immediately and may not return to school until hair is the proper style and length; this will be an unexcused absence for the period(s) the student misses. Any missed work during that time may result in a zero.* Faces must be clean-shaven. No beards or mustaches are allowed. *Unshaven gentlemen: This is a VC card violation; however, they will be sent down to the office to shave at that moment.*

**Jewelry:** No earrings or body jewelry is allowed. No jewelry is permitted with the exception of finger rings, watches, and a single piece of religious jewelry.

**PE Uniform:** PE uniforms must be purchased from the physical education teacher. Tennis shoes (no specific type) are necessary. Holy Savior Menard gym bags are available for purchase at Cenla Sports.

### **Male and Female Students**

**Body Art:** The school administration strongly discourages any body art. Any tattoos are to be covered at all times.

**Name Badges:** In early September each student is issued a name badge that is to be worn daily as part of his/her uniform. The name badge **MUST** be his/her badge and be visible.

1. Students are to wear their name badges around their necks or clipped to their collars each day, even modified dress days. ***The name badge is not to be defiled in any way and must be facing front on the person.*** Students caught wearing the name badge of another student will receive a detention.
2. The Menard lanyard is the only official lanyard. Students cannot substitute any other lanyard kind or style.
3. In Junior High, a plastic pouch is provided for the student's Violation Card. This ensures that the students have their card daily. Students are not to wash or defile the cards in any other way.

**Penalties:**

1. Failure to have the name badge:
  - A. First and second offense: A one dollar (\$1.00) fee for a temporary badge will be assessed, which is to be paid the day of or the following day. A warning will be given.
  - B. Third and subsequent offenses: A one-dollar (\$1.00) fee will be assessed. A **detention will be assigned.** The progression of detentions and the type of detention will follow school policy.
2. Failure to have the correct HSM carrier: Policy as above.
3. Name badges that are not visible: VC Card will be signed.
4. If a student loses and/or defaces his/her lanyard, the fee to replace it is \$10.00. A new VC Card will not be issued in accordance with existing policy.

**Guidelines for Modified Uniform Days**

Modified uniform days are privileges occasionally granted to students at the discretion of the administration. The guidelines below do not affect outerwear, as all outerwear must be uniform issued. **Hoodies are NOT allowed.**

The administration provides specific guidelines prior to each modified uniform day. In general, these days allow students to wear traditional blue jeans with a themed shirt and full, closed-toe shoes. Failure to follow the guidelines provided by the administration results in an automatic before-school detention, and the student will forfeit all future modified uniform days. Students may be sent home to change if their attire is deemed offensive or distracting.

Dress at school must always conform to the standards of the school:

- **Obscene**, profane language or provocative pictures on clothing or jewelry are prohibited.
- **Satanic**, cult, or gang-related symbolism in any form is prohibited on the school campus and all school functions.
- **Drug-related** symbols in any form, including advertisements or promotions of alcohol or tobacco, are prohibited on the school campus.

**All clothing must be undefiled.**

**At no time may students wear shorts (other than the uniform shorts), short skirts (shorter than two inches above the knee when measured from the back of the knee), low riding pants,**

**“jeggings,” leggings, sweat pants, shirts that expose cleavage or the midriff during routine movement, halters, shirts with spaghetti straps, or any type of open toe or open heel shoe. Crocs are not allowed.**

Students who violate the modified uniform privilege lose this privilege for the remainder of the school year as determined by the administration.

No out of uniform days are allowed on Mass days.

**Athletic teams are allowed to dress down in school-approved team apparel twice during the regular season and on days that the administration permits during postseason games. (Coaches are to submit dates/requests to the administration prior to informing the team.)**

**Dress-up days are not allowed.**